



## Our Trust Vision

To ensure that all the children and young people in our care have the opportunity to fulfil their potential through achieving highly, regardless of their ability or background. Our 'PRIDE' values of Partnership, Respect, Integrity, Determination and Excellence are the foundations of our Trust and the communities we serve.

## Drugs and Alcohol Policy

Co-ordinator: Mrs J Kingswood (Principal)  
Start date: January 2018  
Review date: January 2019

### The purpose of this policy

The overall purpose of the policy is to:

- clarify the legal requirements and responsibilities of the Academy
- reinforce and safeguard the health and safety of students and others who use the Academy
- clarify the Academy approach to drugs and drug use for staff, students and governors, parents/carers, external agencies and the wider community.

### Definitions and terminology

The Academy has adopted the definition for the term “drug” from the DfES document ‘Drugs: Guidance for Schools’ (February 2004). The term “drug” refers to:

- all illegal drugs (those controlled by the Misuse of Drugs Act 1971)
- all legal drugs, including alcohol, tobacco, volatile substances (those giving off a gas vapour which can be inhaled), ketamine, khat and alkyl nitrites known as poppers), caffeine, e-cigarettes and ‘legal highs’ (novel psychoactive substances)
- all over-the-counter and prescription drugs
  - drug paraphernalia refers to any equipment, product or material of any kind which is intended or designed for use in manufacturing, compounding, converting, concealing, producing, processing, preparing, injecting, ingesting, inhaling, or otherwise introducing drugs into the human body

### The Academy’s position on drugs, health and the needs of students

Granville has a zero tolerance to drugs and we are committed to the Academy being drug free. Any student who brings illegal drugs onto the Academy site, or who takes part in any drug related behaviour which may bring the Academy into disrepute, may be permanently excluded. This includes behaviour to and from the Academy.

If a student knows that another student has brought illegal drugs or drug paraphernalia onto site, he/she should report this immediately to a member of staff. Failing to report this would be a very serious matter and may lead to further consequences.

Anything worn or brought into Academy must not have drug-related slogans, symbols or badges on them. Students are not allowed to make any inappropriate references to illegal drugs, which includes behaviour such as drug related graffiti, using slang terms or gestures.

The Academy is a fully no-smoking site. Students are not allowed to smoke in or around the Academy, or as they come to and from Academy. Smoking materials of any kind are not to be brought into the Academy and if found, will be confiscated. Students must also not stand or be in the presence of other student if they are smoking as this will be seen as being complicit with such behaviour.

The primary concern in managing drugs in the Academy is the health and safety of the Academy community. The Academy recognises some students are more susceptible to drug use and other social problems. The Academy support vulnerable young people to be identified and receive support through the curriculum, the pastoral system or through referral to other services.

In every case of an incident involving drugs, the Academy places the utmost priority on safety. It will meet any medical emergencies with first aid and summon the appropriate help before addressing further issues. If in doubt, the Academy will seek medical assistance immediately.

## Staff with key responsibilities for drugs

The Principal has overall responsibility for co-ordinating, evaluating and reviewing the drug education programme.

The Lead for Safeguarding and Director of PE and Health and the nurse have key roles. Support from outside agencies is sought as appropriate including the MAT Team.

## The role of Governors

As part of their general responsibilities for the strategic direction of the Academy, the governors play a key role in the development of the policy on drugs and the Academy's drug education programme.

## The role of parents and carers

Parents and Carers are a vital part of our response network to drug related incidents. We believe it is important that we seek to work together to:

- provide consistent messages
- offer support
- develop mutual understanding

The Academy will endeavour to include Parents and Carers in its response to drug related incidents through:

- direct contact
- contact through support agencies
- information sharing
- awareness raising

## Support and training

The Academy will ensure that staff with the most direct involvement in the application of this policy such as the House Team and staff teaching drugs education are provided with access to up to date information and relevant training.

## The context of the policy and its relation to other policies

This policy has direct links with other school policies including:

- Health & Safety policy
- Managing student behaviour through rewards and positive action policy
- Academy Activities & Visits policy
- Relationships & Sex Education policy
- Child Protection and Safeguarding policy
- Access to Information policy

## PROCEDURE a) Drug education

The aim of the Academy's drug education programme is to increase pupils' knowledge and understanding and clarify misconceptions about:

- the short and long term risks and effects of drugs
- the rules and laws relating to drugs, including new drugs
- the impact of drugs and drug use on the individual, families and communities
- the prevalence and acceptability of drug use amongst peers
- the complex, moral, social, emotional and political issues surrounding drugs

We aim to develop students' personal and social skills to make informed decisions and keep themselves safe and healthy, including:

- assessing, avoiding and managing risks
- communicating effectively
- resisting pressures
- finding information, help and advice
- devising problem-solving and coping strategies
- developing self-awareness and self-esteem.
- enable students to explore their own and other people's attitude towards drugs, drug use and drug users, including challenging stereotypes and exploring the media and social influences

### Drug education programme

The drug education programme is largely taught in Values lessons throughout Years 7-11. Drugs education is also taught in Science and GCSE PE lessons. Assemblies throughout the academic year also cover drugs education and keeping children safe. The Academy will also endeavour to make use of visiting speakers, multi agencies and workshops where possible.

### Methodology

The Academy adopts teaching methodologies that involve all students in active learning. The Academy is committed to delivering drug education across the curriculum, as appropriate.

Drug education is taught in a safe, secure and supportive learning environment with students establishing and reviewing class ground rules and group agreements to nurture mutual respect in which any students feel comfortable and ready to listen and discuss each other's opinions.

### **Involvement of Parents and Carers**

The Academy believes parents/carers have an important role to play in supporting their child's drug education. The Academy ensures parents/carers are:

- made aware of the Academy approach to and rationale for drug education through this policy
- given information about their child's drug education and Academy rules in relation to drugs
- able to access information about drugs and local and national sources of help
- encouraged to attend any relevant parent events to access support from outside agencies

## **PROCEDURE b) Managing drug-related incidents**

### **Dealing with suspected illegal and unauthorised drugs**

The Principal or Vice Principal will take temporary possession of any substance believed to be illegal and dispose of it within the local protocols agreed with Derbyshire Constabulary. Staff will confiscate any substances which they believe to be harmful to students or paraphernalia related to drug use including:

- Alcohol and tobacco: parents/carers will be informed and given the opportunity to collect the alcohol and tobacco. This includes e-cigarettes which contain nicotine and lighters.
- Volatile substances: given the danger posed by volatile substances, the substances will be disposed of immediately.

### **Dealing with drug paraphernalia**

Needles or syringes found on the Academy premises will be collected with a brush and dustpan by Academy staff wearing gloves. Objects will be placed in a sturdy container, clearly labelled and stored in a secure cupboard. The Academy will inform the Environmental Health Department for disposal.

### **Searches**

All searches will be conducted in such a way as to minimise potential embarrassment or distress. After any search involving students, the Academy, regardless of whether the result of the search is positive or negative, may contact parents/carers. Any decision to search will be approved by the Principal and recorded in full.

### **Personal searches/searches of personal property**

If a student is suspected of concealing illegal, unauthorised drugs or related paraphernalia, a member of staff of the same gender as the student may carry out a personal search – this includes the searching of outer clothing and inside pockets. Every effort will be made to persuade the student to voluntarily hand over any drugs in the presence of a second adult witness. This is normally done by asking the student to empty bags, pencil cases and turn out pockets. Where the individual refuses and the drug is believed to be illegal, the Academy will proceed under formal lines by contacting the police.

### **Searches of Academy property**

Staff will search Academy property, for example, a student's locker or desk, if they believe drugs to be stored there. Individuals who refuse should be made aware that the staff might proceed with the search if consent is refused. All searches are carried out with sensitivity.

## **Responding to drug-related incidents**

When the Academy believes a drug-related incident has occurred, it will conduct a careful investigation to establish the nature and seriousness of the incident. The Principal will be involved at all stages. Careful attention will be given to respecting the confidentiality of those involved. The Academy will respond to the holistic needs of the child, not solely the drug-related issue. If, during the investigation, the Academy decides the police should be involved, they will contact them.

## **Managing incidents of parents/carers under the influence or judged to be under the influence of drugs on the Academy premises**

Where the behaviour of a parent/carer under the influence of drugs places a child at risk or the parent/carer becomes abusive or violent, staff will consider whether to invoke safeguarding procedures and/or the involvement of the police.

Where students are affected by their parents'/carers' or siblings' drug or alcohol misuse, the Academy will ensure the child/young person receives support to meet his/her identified needs and, where appropriate, an early help assessment.

## **Police involvement**

### **a) Legal drugs**

The police will not normally be involved in incidents involving legal drugs but the Academy may inform the local Trading Standards Department or police regarding the inappropriate sale or supply of tobacco, alcohol or volatile substances.

### **b) Illegal drugs**

A local agreement has been developed with Derbyshire Constabulary to define when the police will be involved, when the Academy will manage incidents internally and what information will be shared.

## **Involvement of parents and carers**

In any incident involving illegal or unauthorised drugs, subject to police investigation, the Academy will involve the student's parents/carers and explain how the Academy intends to respond to the incident and to the student's needs. Where the Academy suspects that to do this might put the student's safety at risk, or if there is another concern for the student's safety at home, then the Academy will exercise caution when considering involving the parents/carers. In any situation where a student may need protection from the possibility of abuse, the Academy safeguarding co-ordinator will be consulted and local safeguarding procedures will be followed.

## **Consequences for drug related incidents (Extract from Behaviour and Discipline Policy 2017-18).**

Any student who brings illegal drugs onto the Academy site, or who takes part in any drug related behaviour which may bring the Academy into disrepute, may be permanently excluded. This includes behaviour to, from and around the Academy.

## **Review and monitoring**

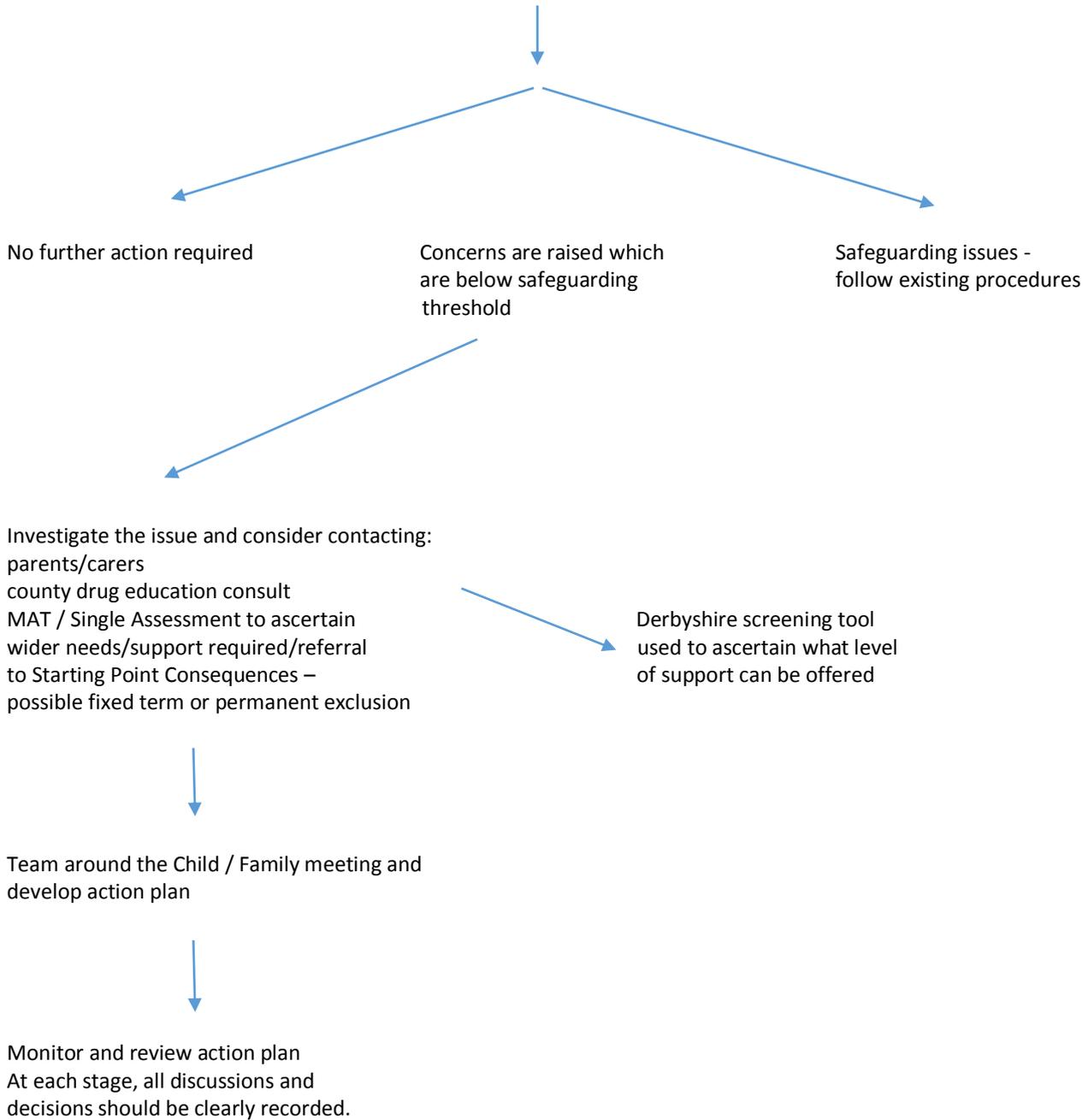
The Principal will be responsible for monitoring the effective implementation of the policy. The policy will be reviewed annually.

The Academy will make every effort to keep abreast of new legislation which responds to development in the use or misuse of legal and illegal drugs such as e-cigarettes and novel psychoactive substances. It therefore takes account of advice given by DfE (Department for Education)/ACPO (The Association of Chief Police Officers) in respect of drugs and briefing by ADEPIS (Alcohol and Drug Education and Prevention Information Service).

FLOWCHART OF EXPECTED ACTION

Concerns arise regarding a drug related incident

Alert Principal or a member of the Leadership Team and a First Aider, preferably



Signed..... Chair of Governors

Signed..... Principal